

# RHODMAR INDEMNE VIRTUAL TEAMMATE



# SKILLS SUMMARY

- •••• Customer service
- •••• Appointment Setting
- •••• Internet research
- •••• Photo editting
- •••• Office Software
- •••• Creating presentations
- •••• Video editting

### TOOLS

Filmora

Freshdesk

Microsoft Office

Amazon Web Services

Canva

#### **PERSONAL PROFILE**

With two years in the BPO industry, I specialize in delivering highquality customer service by using critical thinking to resolve complex queries effectively. My ability to quickly assess situations and provide tailored solutions ensures customer satisfaction and enhances their overall experience.

#### WORK EXPERIENCE

#### **CUSTOMER EXPERIENCE REPRESENTATIVE**

### ConnectOS | 2024- Present

Answering customer's query regarding with their orders

#### **CUSTOMER SERVICE REPRESENTATIVE**

### EXL, Philippines | 2022 - 202a

- New Hire Assist
- Tier I Customer Service Agent

### Bacoor National High School | 2016 - 2022

- Technical Team
- Class adviser
- Math Trainer
- Chess Coach

### **EDUCATION HISTORY**

## **Cavite State University Imus Campus**

- Bachelor of Secondary Education Major In Math
- President, Education Organization
- Chess Team Captain