



# KRISTINE SALVADOR

VIRTUAL TEAMMATE



## SKILLS SUMMARY

- Medical Billing
- Appointment Setting
- Data Entry
- CPO Industry
- Office Software
- ICD-10
- Good Communication Skills

## TOOLS

EHR- Strataware, Citrix, SIR  
 Google Suite  
 Microsoft Office

## PERSONAL PROFILE

To leverage my expertise in medical billing to lead a high performing team in identifying and rectifying billing errors, ensuring accurate reimbursement in the healthcare facility while upholding the highest ethical standard.

## WORK EXPERIENCE

### TEAM LEAD: MEDICAL BILL REVIEW

[Shearwater Health Advisors Inc | 2022 - 2024](#)

- Assign tasks and monitor workflow
- Ensures quality and adherence to deadlines
- Provides performance feedback and coaching

### HEALTH ASSOCIATE: MEDICAL BILL REVIEWER

[Shearwater Health Advisors Inc | 2016 - 2022](#)

- Addressed and resolved issues promptly
- Documented billing inquiries and appeals.
- Reviewed bills to ensure accurate pricing and payments

### STAFF NURSE: HEMODIALYSIS

[Cardinal Santos Medical Center | 2011 - 2013](#)

- Reviewed and documented physician orders and pre-treatment data.
- Communicated significant patient condition changes to providers.
- Addressed patient concerns and answered questions related to care.

## EDUCATION HISTORY

### Graduate School Master of Arts in Nursing

- TRINITY UNIVERSITY OF ASIA  
2011-2012

### Bachelor of Science in Nursing

- PHILIPPINE REHABILITATION INSTITUTE FOUNDATION, INC.  
2004 - 2006